## Appendix G: Using Excel to Create a Graph with Error Bars

You can use Excel to create graphs and add error bars, labels, trendlines, etc. To create a simple scatter plot with error bars follow these steps.

## Creating a graph

1 Enter your data in an Excel spreadsheet as shown in Fig. 1.

|  | A | B | C | D |
| :---: | ---: | ---: | ---: | ---: |
| 1 | Time (s) |  | Distance (m) | sigma_D (m) |
| 2 | 4.68 | 1.05 | 0.1 |  |
| 3 | 3 | 0.75 | 0.1 |  |
| 4 | 3.2 | 0.95 | 0.07 |  |
| 5 | 3.8 | 1 | 0.08 |  |
| 6 | 4.3 | 1 | 0.09 |  |
| 7 | 2.5 | 0.55 | 0.1 |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |

Figure 1: Entering your data

2 Label your columns with names and units.

3 Highlight the data that you want to graph, as shown in Fig. 2.

|  | A | B | C | D |  |
| :--- | ---: | ---: | ---: | ---: | ---: |
| 1 | Time (s) | Distance (m) | sigma_D (m) |  |  |
| 2 | 4.68 | 1.05 | 0.1 |  |  |
| 3 | 3 | 0.75 | 0.1 |  |  |
| 4 | 3.2 | 0.95 | 0.07 |  |  |
| 5 | 3.8 | 1 | 0.08 |  |  |
| 6 | 4.3 | 1 | 0.09 |  |  |
| 7 | 2.5 | $0.55)$ | 0.1 |  |  |
| 8 |  |  |  |  |  |
| 9 |  |  |  |  |  |
| 10 |  |  |  |  |  |
| 11 |  |  |  |  |  |
| 12 |  |  |  |  |  |

Figure 2: Highlighting data to be graphed

4 Click the Insert tab at the top left of the Excel window (or click the chart icon in the horizontal tool bar).

- Click the "Scatter" icon.
- Click the picture of a graph with just the points (no lines) as shown in Fig. 3.


Figure 3: Choosing your graph

5 Your graph should appear as seen in Fig. 4.


Figure 4: Inserting your graph

## Adding error bars

6 To add error bars, right click one of the points in the graph.

- Select "format data series."
- A window as shown in Fig. 5 will appear.


Figure 5: Error bar menu

7 Click on the 'Y Error Bars' tab if it is not already selected.

- Click 'Both' for display option and 'Custom' for error amount.
- The cursor will automatically appear in the ' + ' next to 'Custom'.
- Select cells C2 through C7 and you will see these cells listed in the ' + ' box for the positive errors for each data point. See Fig. 6.


Figure 6: Entering values for error bars

8 Select the '-' error bar box and once again select cells C2 through C7.

- Click 'OK' to complete this step.
- Your graph will now have error bars as shown in Fig. 7.


Figure 7: Graph with error bars added

